Student passwords are changing:

Dear student,

For security reasons, your Oldham College password format is changing.

From the Monday 6th September all student College passwords will have to adhere to the following rules:

• The minimum length will be 8 characters

• Your password will need to include at least one capital letter; one number; and one special character (for example, *!£$)

• Your last 12 passwords will be remembered so you cannot reuse a previous password until your 13th password change

Therefore, the first time you log in to the College network, from Monday 6th September onwards, our system will automatically prompt you to change your password according to the rules above.
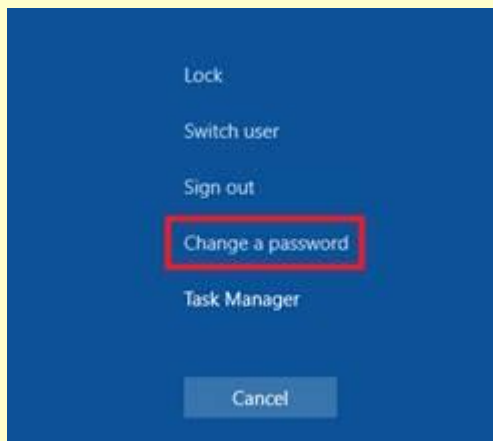
** IMPORTANT **: Please be aware that if you receive College emails on any of your personal devices, such as your phone or tablet, you should immediately change your "email password setting" on these, to stop your device repeatedly trying to connect to your emails with an "old" password. This would temporarily lock-out your college account.

Kind regards

The IT Department

How to change your password manually on the college network:

Press **Ctrl Alt Del** buttons together and click *** Change a password ***.

You will be asked to enter your old password in the *** Old password field ***.

Then enter your newly chosen password in the *** New password field ***.

Enter your new password again in the *** Confirm password field *.**

Press *** Enter *.**